



On the Job Training Checklist for Non-Certified Workers

Job Site: _____

Certified Renovator Name: _____

Signature: _____

Date of Training: _____

Training Requirement	Name of Employee			
Post signs to define work area (4.1.1)				
Isolate work area (4.1.2)				
Interior Renovations:				
Remove or cover all objects (4.1.2.1.1)				
Close and cover all ducts opening in work area (4.2.1.2)				
Close windows and doors. Cover doors with plastic sheeting (4.1.2.1.3)				
Cover floor surface to 6 ft. in all directions beyond work area (4.1.2.1.4)				
Ensure personnel/items dust-free and debris-free before exiting work area (4.1.2.1.5)				
Exterior Renovations:				
Close all windows and doors within 20 ft. of work area (4.1.2.2.1)				
Cover doors being used with plastic sheeting (4.1.2.2.2)				
Cover ground with plastic sheeting at least 10 ft. beyond perimeter of work area (4.1.2.2.3)				
Erect vertical containment if within 10 ft. of property line (4.1.2.2.4)				
All Renovations:				
No open flame burning or torching painted surfaces (4.1.3.1)				
No high-speed machines for paint removal unless have containment (4.1.3.2)				
No heat guns for paint removal over 1,100 degrees Fahrenheit (4.1.3.3)				
Waste Containment & Cleaning Work Area:				
All waste must be contained (4.1.4.1)				
At the conclusion of the day or renovation, store and contain waste to prevent the release of dust and debris (4.1.4.2)				
Contain waste during transportation (4.1.4.3)				
Collect all chips/debris appropriately and seal in heavy-duty bags (4.1.5.1.1)				
Remove protective sheeting and mist before folding, fold dirty side inward, seal in heavy-duty bags (4.1.5.1.2)				
Clean walls starting at ceiling and working toward floor (4.1.5.2.1)				
Vacuum all surfaces and objects with a vacuum that has high-efficiency particulate air (HEPA) filter				
Use wet cleaning methods on all surfaces, objects, and floors in work area (except carpets/ upholstery) (4.1.5.2.3)				

** The numbers following each activity correspond to regulatory requirements in 16 DE Admin Code 4459B, available online at LeadSafeDelaware.org.