



# NOTICE TO EMPLOYEES AGENCY FORM X

In Part D of the Delaware Radiation Control Regulations, the Authority on Radiation has established standards for your protection against radiation hazards. In Part J of the Delaware Radiation Control Regulations, the Authority on Radiation Protection has established certain provisions for the options of workers engaged in work under an agency license or registration.

**The Registrant is required to:**

1. Apply these regulations to work involving sources of radiation.
2. Post or otherwise make available to you a copy of the Delaware Radiation Control Regulations, and the operating procedures which apply to work you are engaged in, and explain their provisions to you.
3. Post Notices of Violation issued to your employer involving radiological working conditions, and any proposed imposition of administrative penalties and orders.

**Your Responsibility as a worker**

You should familiarize yourself with provisions of the Delaware Radiation Control Regulations listed below and facility procedures for safe operation of radiation sources in your workplace. You should observe these provisions for your own protection, and the protection of your co-workers.

**What is covered by these regulations**

1. Limits on exposure to radiation and radioactive material in restricted and unrestricted areas;
2. Measures to be taken after accidental exposure;
3. Personnel monitoring, surveys and equipment;
4. Caution signs, labels, and safety interlock equipment;
5. Exposure records and reports;
6. Options for workers regarding Agency inspections; and
7. Related matters.

**Reports on your radiation exposure history**

1. The Delaware Radiation Control Regulations require that the registrant give you a written report if you receive an exposure in excess of any applicable limit set forth in these regulations. The basic limits for exposure to workers are set forth in Sections D.1101, D.1201, D.1202, D.1203, D.1204 and D.1208 of the regulations.
2. If personnel monitoring is required for your job, and if you request information on your radiation exposure;
  - a. The registrant or your employer/or supervisor must advise you annually of your exposure to radiation while you are working, as set forth in Section J.4.0;
  - b. The registrant or your employer/or supervisor must give you a written report of your radiation exposures upon leaving work in the registered facility as set forth in Section J.4.0.

**INSPECTIONS**

All licensed or registered activities are subject to inspection by a representative of the Office of Radiation Control. In addition, any worker or representative of workers who believes that there is a violation of the Delaware Radiation Control Act, the regulations issued thereunder, or the terms of the facility license or registration with regard to radiological working conditions in which the worker is engaged, may request an inspection by sending a notice of the alleged violation to the Office of Radiation

Control. The written request must set forth the specific grounds for the notice, and must be signed by the worker as the representative of the workers. During inspections, Agency inspectors may confer privately with workers, and any worker may bring to the attention of the inspectors any past or present condition which they believe contributed to or caused any violation as described above.



Posting Requirement:  
Copies of this notice MUST be posted in a sufficient number of places in every establishment where workers are engaged in activities licensed or registered, pursuant to Part B or Part C, by the Office of Radiation Control, to permit individuals working in or frequenting any portion of a restricted area to observe a copy on the way to or from their place of work.

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