

**Division of Developmental Disabilities Services
Competency Evaluation Tool
Enteral Tube Continuous Feeding, Discontinuation of Feeding and Flush**

DATE:	STAFF NAME:
SERVICE RECIPIENT:	OBSERVER:

	YES	NO	COMMENTS
1. Checks MAR and/or physician's order.			
2. Completes hand hygiene.			
3. Gathers/assembles necessary equipment.			
4. Explains procedure to service recipient.			
5. Positions service recipient in correct position.			
6. Marks feeding bag with name, date, time, product, amount, and rate.			
7. Checks expiration date on feeding product. Shakes product well. Wipes top of can prior to opening. Pours feeding product into enteral feeding set and secures cap. (No more than a 12-hour supply poured)			
8. Primes feeding product through tubing to remove air.			
9. Protects clothing with a barrier.			
10. Applies non-sterile gloves.			
11. Clamps/Pinches enteral tube before opening enteral tube port.			
12. Places plug appropriately to avoid contamination. (as applicable)			
13. While enteral tube is still clamped, places tip of 60cc syringe into end of enteral tube.			
14. Verifies proper placement of the <i>gastrostomy</i> tube as instructed by the HCP if part of the service recipient's protocol.			
15. Checks gastric residual if indicated.			
16. Pours 30 cc of water (unless otherwise ordered) into syringe to flush tube prior to starting the feeding.			

	YES	NO	COMMENTS
17. Clamps/pinches tube after administration of water to prevent air from entering tube.			
18. Removes syringe and connects feeding bag tubing to enteral tube.			
19. Sets desired rate on feeding pump.			
20. Ensures tube is secured under clothing.			
21. Removes gloves and dispose of properly.			
22. Completes hand hygiene.			
23. Accurately documents that feeding has been hung and started.			

Discontinuation of Feeding

	YES	NO	COMMENTS
1. Verifies by checking MAR/physician's order that feeding is to be stopped.			
2. Completes hand hygiene.			
3. Turns dial on pump to the "hold" position.			
4. Pours 60 cc (unless otherwise ordered) into feeding bag.			
5. Primes feeding bag tubing.			
6. Sets rate on feeding pump (if different from feeding product rate) and turn pump back to run.			
7. Turns dial to off when flush is completed and pump beeps indicating empty.			
8. Completes hand hygiene.			
9. Applies non-sterile gloves			
10. Clamps/pinches enteral tube.			
11. Disconnects enteral tube from feeding bag tubing. If feeding bag is to be used again, ensures tubing does not get contaminated.			
12. Closes port and unclamps enteral tube.			
13. Ensures tube is secured under clothing.			
14. Removes gloves and dispose of properly.			
15. Completes hand hygiene.			

Based on this Competency Evaluation Tool, I _____ have
(Name of RN)

determined that _____ is competent to administer
(Name of Unlicensed Assistive Personnel)

continuous feeding and discontinuation of feeding via Enteral tube to : _____.
(Name of Service Recipient)

Signature of RN

Date

Signature of Unlicensed Assistive Personnel

Date

